

ROCKY POINT FIRE & EMS
25600 Rocky Point Road-Klamath Falls, OR 97601

Interim Fire Chief
David Carpenter
Ph: 541-356-2100
Fax: 541-356-2340
Board.rpfd@rpfire.com



Board Members
David Carpenter
Pat O Shay
Theresa Peterson
Bruce Harp
Sharon Nettleton

Board Meeting Agenda

July 14th, 2025

Call to order
Flag Salute
Roll Call
Recognition of guests
Swearing in of new and re-elected board members

Misty Buckley Soil and conservation

Minutes of previous meeting

Treasure Report: Pat O'shay

Financial:

Board of Directors Report:
Discussion of personal emails and passwords.
Fire House newsletter

1. Call to Order

The meeting was called to order at **6:03 a.m.** in the fire station's training room.

2. Attendance

Board Members Present:

- David Carpenter, Theresa Peterson, Pat O'shay, Bruce Harp and Sharon Nettleton

Also Present:

12 community members-Tina Carpenter, Ty Collins, Diana Newdall, Shane Cartwright, Rita Dannto, Kathy, Linda Reed, Sandy Hansaker, Richard Stevens, Glen

3. Flag Salute

Bruce Harp led the group in the Pledge of Allegiance.

4. Swearing-In Ceremony

Pat O'Shay conducted the official swearing-in of:

- Sharon Nettleton, newly elected board member
 - David Carpenter, re-elected board member
 - Bruce Harp, re-elected board member
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5. Presentation

Ty Collins, President of the Rocky Point Volunteer Association, presented Interim Chief David Carpenter with a Fire Chief badge to recognize his leadership and dedication to the department.

Approval of the previous meeting Minutes

The minutes from the last meeting were reviewed and approved.

Motion: Pat O'shay

Second: Sharon Nettleton

Vote: unanimously approved

8. Reports

- **Fire Chief's Report (David Carpenter):**
The Chief Carpenter provided an update on call volume, volunteer participation, training sessions, and the status of equipment. He also mentioned ongoing efforts to recruit and retain volunteers, as well as ensure compliance with operational protocols.
- **Financial Report:**
Pat O'Shay presented the financial report, which included the budget status and recent expenditures. A discussion followed regarding potential grant applications and budget planning for the next quarter.
- The current checking account balance was \$67,353.17.

- Theresa Peterson motions to accept
 - Bruce Harp seconds.
 - Passes unanimously approved
 - Financial -Firm Molatore 5,000 contract. David Carpenter will call Chiloquin. Pat O'Shay will check the contract.
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9. Old Business

- **Station Maintenance:** Updates were provided on recent facility repairs and plans for future maintenance.
 - **Volunteer Recruitment:** Progress on local outreach initiatives and community engagement efforts was shared.
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10. New Business

- **Board Roles and Responsibilities:** With the seating of a new board member, the board briefly discussed assigning or reaffirming board roles.
 - **Medical Advisor Position:** The board discussed outreach efforts to secure a medical advisor for the EMS service.
 - **Airlink quote for air ambulance service only. David Carpenter is waiting for the quote.**
 - New system for bookkeeping. The program is called WAVE. David Carpenter and Sharon Nettleton are introducing this.
 - *New system of bookkeeping*
 - *Changing board positions*
-

11. Public Comment

Community members in attendance expressed appreciation for the board's transparency and voiced support for the continued recruitment and training of volunteers. No formal comments or concerns were raised.

12. Board of Directors

- Changing Board Positions
- President- Theresa Peterson
- Vice- Pat O'shay
- Secretary-Sharon Nettleton
- Treasurer- David Carpenter
- Sergeant of Arms-Bruce Harp.

- Motion to accept new board positions. David Carpenter motions.
- Sharon Nettleton seconds.
- Pat O'Shay stepped out for an appointment. Passes unanimously.

Firewise= Diana Newdall says it is going great.

Fundraising Committee-Tina Carpenter will post to the website.

BBQ-total 8,486.00. 302 Volunteer hours. Thank you to Sandy Hansaker and Melissa Maxwell.

Bingo 16 people 279.00 profit.

Rock Creek Ranch standby: David Carpenter, Ty Collins.

Discussion to discontinue Linda's newsletter. Pat O'Shay motions to transition Linda's newsletter to the Rocky Point Fire website. David Carpenter seconds the motion. Passes unanimously. The last newsletter is in August.

Discussion of personal emails & passwords. Board members will receive emails for logging it. Pat O'shay motions two more emails till sorted out. Sharon Nettleton seconds. Passes unanimously.

99.00 a year Chief@RPF.com

99.00 a year Board@RPF.com

99.00 a year Admin@RPF.com

13. Next Meeting

The next regular board meeting is scheduled for **August 11th, 2025, 9: 00 am** to be held at the fire station training room.

14. Adjournment

The meeting was adjourned at **11:01**.

Motion to Adjourn: Theresa Peterson

Second: Bruce Harp

Vote: unanimous

Chief's report:

See attachment

Volunteer Association: Ty Collins
Ty Collins stated there were no missed calls.
RPF is taking applications for new volunteers.
Grant CWRP-all consents are signed.